



State of Alaska
Department of Labor & Workforce Development
Division of Business Partnerships
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## Denali Training Fund - Youth Program Quarterly Progress Report

Funds for this project are provided by the Denali Commission and the USDOL and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

|                       |                                             |
|-----------------------|---------------------------------------------|
| Name of Organization: | Southeast Regional Resource Center / 10-321 |
| Name of Project:      | Drivers Education Training                  |
| Reporting Period:     | October 1 - December 31, 2010               |
| Contact Name:         | Linda Kadrlik                               |
| Contact Number:       | (907) 586-6806                              |

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the grant agreement.

Signed by: Julie Staley Dated 2/10/11  
Associate Director

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor, and will be reported in the Grantee's quarterly progress reports. Specific goals and objectives for this project are:

Southeast Regional Resource Center will provide training for 75 rural youth ages 16 - 24 from Yakutat to Metlakatla who are actively seeking employment and need a Driver's License to increase wages, gain new employment, improve job position, retain employment, or attend training or higher education that help lead to employment.

Each participant will complete the on-line driver training course, six hours of driving simulator practice, and complete the National Council for Alcoholism and Drug Dependence program (NCAAD) resulting in a certificate of completion for each. In addition each participant will complete 40 hours of practice driving. The final result will be each participant obtains a regular Alaska Driver's License. Learner's Permit Provisional Driver's License is not eligible in this program.

There is no area-wide driver training program available in Southeast Alaska. Some of the participants are not on the road system and not every community has a driver's licensing facilities. SERRC will provide training and driving practice. The on-line courses will be offered through the school district and SERRC offices.

The driver education instructor, van and trailer will be transported to outlying communities via the Marine Highway to conduct the hands on driving over the road training. Participants will no local access to a Department of Motor vehicle office will travel to Juneau to finish their licensing requirement.

**TARGET POPULATION:**      60 participants ages 16- 24

Number of participants served to date: \_\_\_\_\_0\_\_\_\_\_

**GOALS/OBJECTIVES ACCOMPLISHED TO DATE:**

Please provide the number of participants served to date in the table below.

**Goal 1**    To improve employability skills of rural youth through hands-on learning experiences, workforce readiness skills, and teamwork to prepare them for successful transition into Alaska's workforce.

**Objective 1.1**      90% of the participants will complete on-line driver's training course.

**Objective 1.2**      90% of the participants will complete six hours of driving simulator practice.

**Objective 1.3**      90% of the participants will complete 40 hours of behind the wheel driving practice.

**Objective 1.4**      90% of the participants will obtain their Alaska Driver's license.

**Objective 1.5**      100% of the participants will attend juvenile offenses, drug and alcohol awareness training and complete the National Council for alcoholism and Drug Dependence (NCADD) program.

| Goals & Obj. |   | Outcome                                                                          | # of Participants | Enter # Served to Date | Documentation                                               |
|--------------|---|----------------------------------------------------------------------------------|-------------------|------------------------|-------------------------------------------------------------|
| 1            | 1 | Participants will complete on-line driver's training course.                     | 55                | 0                      | Maintain copies of certificate of completion on file.       |
|              | 2 | Participants will complete six hours of driving simulator practice.              | 55                | 0                      | Maintain copies of certificate of completion on file.       |
|              | 3 | Participants will complete 40 hours of behind the wheel driving practice.        | 55                | 0                      | Maintain copies of certificate of completion on file.       |
|              | 4 | Participants will obtain their provisional or Alaska Driver's license.           | 55                | 0                      | Maintain copies of licenses on file.                        |
|              | 5 | Participants will attend juvenile offenses, drug and alcohol awareness training. | 60                | 0                      | Maintain copies of NCADD certificate of completion on file. |

#### **NARRATIVE OF SERVICES:**

Provide a brief narrative of services provided this quarter by applicable Goal/Objective.

**Goal 1:** To improve employability skills of rural youth through hands-on learning experiences, workforce readiness skills, and teamwork to prepare them for successful transition into Alaska's workforce.

**Objective 1.1** 90% of the participants will complete on-line driver's training course.

**No participants at this time. Participants will access via a password driversed.com to complete the on-line component. Upon completion, a certificate of completion will be mailed to the student for an insurance discount.**

**Objective 1.2** 90% of the participants will complete six hours of driving simulator practice.

**No participants at this time. Students in southeast Alaska communities (Sitka, Ketchikan, and Prince of Wales Island) will be scheduled for simulator practice during March and April.**

**Objective 1.3** 90% of the participants will complete 40 hours of behind the wheel driving practice.

No participants at this time. Students in southeast Alaska communities (Sitka, Ketchikan, and Prince of Wales Island) will be scheduled for behind the wheel training during March and April. Following the scheduled training period students will continue to practice behind the wheel hours with a legal driver.

**Objective 1.4** 90% of the participants will obtain their Alaska Driver's license.

**Not applicable at this time.**

**Objective 1.5** 100% of the participants will attend juvenile offenses, drug and alcohol awareness training and complete the National Council for alcoholism and Drug Dependence (NCADD) program.

**No participants at this time. Participants will complete the NCADD training prior to being licensed.**

Instructor has completed AAA certification instructor training in Anchorage and simulator training. Driversed.com online driver education course and AAA Driver Improvement Program materials have been purchased. Communication with S.E. Alaska schools regarding program schedule has occurred. The website akdrive.org, and advertising flyers for program promotion will be launched mid February.

**ACCOMPLISHMENTS: SUCCESS STORIES:**

Provide a narrative of participant successes resulting from participation in your program. Please include photos.

None available at this time.

**PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:**

Describe the grant activities you expect to complete during the next quarter.

For the January 1 – March 31 quarter, students will be enrolled in the program, and begin the on-line driversed.com training. Participants in Sitka, Ketchikan and Prince of Wales Island will participate in simulator and driving practice during March and April. Students in roadless communities will travel to Juneau for simulator and driving practice in mid to late April. NCADD classes will be scheduled and offered to the participants during this period.

**ON TIME AND ON BUDGET:**

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

The project is progressing and within budget.

**DEMOGRAPHIC DATA:**

List the number of participants, the age groups, the school the activities took place (list community if not at a school), number of the participants that are in school, the number of participants that are not in school and the training dates.

Not applicable at this time.

| # OF YOUTH | # OF 16 - 18<br>YEAR OLDS | # OF 19 - 24<br>YEAR OLDS | SCHOOL OR<br>COMMUNITY | # YOUTH IN<br>SCHOOL | # YOUTH<br>OUT OF<br>SCHOOL | TRAINING<br>DATES |
|------------|---------------------------|---------------------------|------------------------|----------------------|-----------------------------|-------------------|
| 0          |                           |                           |                        |                      |                             |                   |
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**STATISTICAL DATA:**

Please complete the table below as applicable.

| By Quarter   | Career Guides<br>Activities &<br>Exploration | Youth Employ -<br>ability Skills | Work Experiences | Academic<br>Training | Apprenticeship<br>and<br>Pre-<br>Apprenticeship |
|--------------|----------------------------------------------|----------------------------------|------------------|----------------------|-------------------------------------------------|
| 01/1 - 03/31 |                                              |                                  |                  |                      |                                                 |
| 04/1 - 06/30 |                                              |                                  |                  |                      |                                                 |
| 07/1 - 09/30 |                                              |                                  |                  |                      |                                                 |
| 10/1 - 12/31 |                                              |                                  |                  |                      |                                                 |

**Please note:** The data collected in your Quarterly Progress Report provides vital information that can have a direct impact on future funding for our grant programs. Forwarding your success stories and photos as part of our requests is further evidence of how rural youth training is crucial to building a strong workforce for Alaska. Thank you in advance for your cooperation.